#### **Terms and Conditions**

# The Service / Product: Technical Training Company

Our company offers instructor-led training, providing sessions on-site during scheduled times. Learners have access to design tools (SolidWorks) and CAM software (SolidCAM) and reverse engineering software (Geomagic Design X).

Training includes access to 3D printers and computers. Test preparation for standardized exams in the software used is offered during the courses.

## **Eligibility Requirements**

- 1. Introductory Courses:
  - The student must be between the ages of 14 18 for the 3D Design courses.
  - The student must be18+ for CAM courses.

### 2. Advanced Courses::

- Reverse Engineering course: The individual must take the pre-requisite courses (CAD courses) or have taken relevant coursework from a different institution, or have relevant experience.
- An optional placement test is given before the start of the course to gauge the level of the student.

# On-Site vs. Off-Site Training

## 1. On-Site Training:

- **Definition**: Training conducted at DMTI's physical location.
- Details: Includes instructor-led sessions, access to lab and the use of provided tools and equipment during scheduled training times.

# 2. Off-Site Training:

- Definition: Practical lessons conducted at a factory location used for the CAM course.
- Details: Includes hands-on training and practical experience in a factory setting as part of the CAM course curriculum.
- Age Restriction: No students under 18 years of age may enter the factory.
- Waiver Requirement: Students must sign a waiver prior to entry to the off-site factory, releasing DMTI from any liability for risks or accidents associated with the factory experience.

By enrolling in a DMTI course, the student acknowledges the distinction between on-site and off-site training formats and agrees to the age restriction and waiver requirement for the off-site factory experience.

## **Certificate of Completion and Certificate of Achievement**

# 1. Certificate of Completion:

 The Certificate of Completion confirms that the student has attended the course and completed the necessary coursework. This certificate does not guarantee employment, professional certification, or international recognition of the course.

## 2. Certificate of Achievement:

 A Certificate of Achievement will be issued based on practical training conducted in the factory. This report or certificate will document the student's performance and accomplishments during the practical training period.

By enrolling in the course, the student acknowledges that the Certificate of Completion does not guarantee job placement or international recognition, and that a Certificate of Achievement will be provided for practical training performance.

## **Registration Process and Booking**

# Bookings for courses can be made through the following steps:

# 1. Via Our Website / Online Bookings:

 Click the "Register" button at the bottom of the course page, fill in the form, and click "Submit".

#### 2. Via Phone:

 Call us at +971 9744497, and one of our Training Solutions Specialists will assist you with your booking.

#### 3. Via Email:

- Send an email to admin@dmtraininginstitute.com with the following information:
  - Delegate's Name
  - Title
- Upon receipt of your booking request, the Registration Team will confirm enrollment in the respective training course and provide all necessary documentation.

# **Fees and Payment**

Any training course must be pre-paid prior to attending the relevant training course. The fees for the training courses shall be as set out by us on the website of DMTI. All fees are stated exclusive of VAT.

## **Refund Policy and Transfers**

# 1. Refund Policy:

- Cancellation by Student: To receive a refund, the student must cancel their enrollment at least 14 days before the course start date. A full refund will be issued, minus a processing fee.
- Late Cancellation: Cancellations made less than 14 days before the course start date are non-refundable.
- Course Changes by DMTI: If DMTI cancels or reschedules a course, students will receive a full refund or the option to transfer to a future course at no additional cost.

# 2. Transfer Policy:

- Transfer Request: Students may request to transfer to a different course.
  Transfer requests must be made by the end of the first week of the course and are subject to management approval.
- Late Transfer Requests: Requests made after the end of the first week of the course will not be considered.
- Management Approval: All transfers are subject to management approval and must be coordinated with DMTI. Transfers are subject to availability and must be made to a course of equal or lesser value.

By enrolling in a course, the student agrees to adhere to this refund and transfer policy.

# **Limited Liability**

DMTI shall not be liable for any loss or damage, including but not limited to loss of income or loss of opportunity, arising from participation in any training course or the use of any related services. This includes, but is not limited to, any claims related to:

- Loss or Damage: DMTI is not responsible for any personal injury, property damage, or other loss or damage incurred during the course or while using any of our facilities or services.
- 2. **Loss of Income or Opportunity**: DMTI will not be liable for any potential or actual loss of income or business opportunities resulting from participation in the training courses.
- 3. **Acts of God**: DMTI will not be liable for any failure or delay in fulfilling our obligations due to events beyond our control, including but not limited to natural disasters, pandemics, or other unforeseen circumstances.

By enrolling in a course, the student acknowledges and agrees to this limitation of liability.

### **Cancellation of Courses**

It may be necessary for DMTI to amend or cancel any course, course times, instructors, dates, or published fees due to unforeseen circumstances. We reserve the right to make such changes.

Any amendments will be advised before the course start date, and any bookings already paid in full will not be subject to increased fees.

# **Student Agreement**

By enrolling in a training course, the student agrees to the following terms:

- 1. **Payment**: The student agrees to pre-pay the course fees as set out on the DMTI Website. All fees are exclusive of VAT.
- 2. **Attendance**: The student agrees to attend each scheduled training session. Due to the pace of the course, missing a class cannot be made up in subsequent sessions. The student must book a private lesson or engage in self-study to cover missed material.
- 3. **Lab Hours**: The student understands that lab hours are complementary only for those currently enrolled in an active course. Individuals not enrolled must pay a fee to access lab hours.
- 4. **Eligibility**: The student confirms they meet the eligibility requirements for the course, including age, occupation, and relevant experience.
- Cancellation: The student acknowledges that any cancellations or changes to the course schedule must comply with our cancellation policy as detailed on the DMTI Website.
- 6. **Code of Conduct**: The student agrees to adhere to the code of conduct established by DMTI for all training courses.
- 7. **Intellectual Property**: The student agrees not to copy the training materials or documentation except where such copying is incidental or necessary for the purposes of completing the relevant training course.
- 8. **Coursework Responsibility**: The student is responsible for handing in coursework and for the safekeeping of relevant coursework on their own devices. No exceptions will be made if the student fails to do so.
- Academic Honesty: Academic honesty is a requirement for the completion of coursework and examinations. Failure to uphold academic honesty will result in the revocation of the certificate of completion.

By signing this agreement, the student accepts these terms and conditions.